



City of Pepper Pike  
28000 Shaker Blvd., Pepper Pike Ohio 44124  
(216) 896-6134  
building@pepperpike.org

## Pepper Pike Park Pavilion Rental Application

Deposit required of \$150.00

**THIS FORM MUST BE RETURNED TO THE BUILDING DEPARTMENT, WITH SECURITY DEPOSIT, IN ORDER TO RESERVE THE FACILITY. A COPY OF THE APPLICANT'S DRIVERS LICENSE IS REQUIRED.**

Office number 216-896-6134 or email [building@pepperpike.org](mailto:building@pepperpike.org) or drop off or mail to 28000 Shaker Blvd., Pepper Pike, Ohio 44146. Monday – Friday 7:00 a.m. to 3:00 p.m.

### Event Information:

Date of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Event Purpose: \_\_\_\_\_

\*\* Rental hours must include any setup and cleanup time needed \*\*

Name of Catering Organization/Food Truck, if applicable: \_\_\_\_\_

Phone Number of Catering Organization/Food Truck: \_\_\_\_\_

### Resident Information:

Name: \_\_\_\_\_  
(First) (Last)

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of City Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

### For Office Use Only:

Payment Type: \_\_\_\_\_ Payment Date: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Date Deposit Returned: \_\_\_\_\_

## Pepper Pike Pavilion Agreement Rules

**Agreement: The undersigned hereby agrees to the following:**

- The City of Pepper Pike reserves the right to enforce any policies, state laws, and ordinances whether written or unwritten to ensure safety and wellbeing of all users.
- Deposit shall be used if rented pavilion requires any cleaning and/or repairs costs that are incurred by the City. It is the responsibility of the resident to clean up from said event.
- Any unused deposit amounts will be returned to the renter within thirty (30) days of event. If the costs exceed \$150.00, the resident is liable for such costs. Payment by check, cash, or credit card must accompany this rental agreement to secure the reservation.
- Closing Times: Sunday- Saturday at dusk
- Pavilions may be reserved by Pepper Pike residents only. Reservation of pavilion does NOT include the entirety of the Pepper Pike Park and Playground.
- Alcoholic beverages are PROHIBITED in the park or at the pavilion.
- Smoking is PROHIBITED in the park or at the pavilion.
- All liter and debris MUST be cleaned up and placed in the garbage cans that are provided.
- Renters can cancel reservation at least 2 days (48 hours) before rental date. If cancellation received after this time frame, the deposit is non-refundable.
- Food trucks, LICENSED BY Cuyahoga County Board of Health, are allowed. Trucks must be parked in city parking lot.
- Parking on grass is PROHIBITED.
- Pavilions are open despite rain or shine; therefore, a refund of deposit will not be issued for any rainouts.
- Report any vandalism to authorities. If a problem occurs, please contact the Pepper Pike Police Department. (216) 831-1424.
- **If there is a city event planned for any date, all parties must be completed, cleaned, and out before event start time.**

The City of Pepper Pike assumes no responsibility for any food prepared at the facility by any outside renting groups, catering services, or other preparation services. The applicant agrees to be fully liable for any and all damages caused to the building, or any property located therein. At the City's discretion, any such damages may be remedied by the City, and the applicant agrees to be fully liable for any costs incurred by the City in repairing such damages and for any fees, costs, and expenses incurred by the City in recovering its cost and expenses, including any attorney fees and court costs.

The undersigned applicant personally agrees, as a further consideration and inducement for the consummation of this agreement, to protect and save harmless the City of Pepper Pike from all actions, claims, and demands whatsoever, that may now or hereafter exist, on account of any injuries, property damage or any other claims whatsoever and to reimburse and make good to the City of Pepper Pike, any loss and expense the City may be required to pay as a result of any action, claim or demand on account of injuries, property damage or any other claim whatsoever arising from the use of the Pepper Pike facility by the undersigned individual, or any other organization, partnership, corporations hired by said applicant for the activity and use described above or permitted by the undersigned individual to be at the building during the term of this reservation.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_