

CITY OF PEPPER PIKE

28000 Shaker Blvd., Pepper Pike, Ohio 44124
216-896-6134/Fax: 216-831-1160

Check # _____

Date: _____

COMMERCIAL REQUEST FOR CERTIFICATE OF OCCUPANCY
FEE: \$100 PLUS 3% STATE FEE = \$103.00

I request a certificate of occupancy for the following business: (please print in ink or type)

ADDRESS OF BUILDING TO BE OCCUPIED: _____

Are you making any alterations to the building? Yes _____ No _____

Name of Business _____ New Business Phone # _____

Name of Shopping Center/Building _____

Present Zoning _____ Size of Building or Unit being occupied _____ Sq.Ft.

Use Group: _____ Email: _____

Please select one of the following:

a new occupant..... date business opened or will open _____

new owner of an existing business..... date business was acquired _____

BUSINESS OWNER _____

Address _____ Email _____

City, State, Zip _____ Phone _____ Email _____

Other Personnel:

_____ (Name) (Title) (Phone)

_____ (Name) (Title) (Phone)

BUILDING OWNER _____

Address _____

City, State, Zip _____

Business Phone _____ Phone _____

Describe the nature of your business

Name & Title of person filling out this form _____

Phone # _____ Date _____

Certificate of Occupancy # _____